County of Jefferson

Office of the Purchasing Department Historic Court House 195 Arsenal Street Watertown, New York 13601-2565 Phone: 315-785-3077

Fax: 315-785-7591

Buyers Karin Dorr Amanda McCracken



<u>Director</u> Mark Sachetti, CPPB Email Addresses:
marks@co.jefferson.ny.us
karind@co.jefferson.ny.us
amccracken@co.jefferson.ny.us
avisg@co.jefferson.ny.us
mshear@co.jefferson.ny.us

Senior Account Clerk
Avis Gilmore

Account Clerk
Mary Ann Shear

NOTICE OF AWARD

April 3, 2023

STEVE YUHAS CVR COMPUTER SUPPLIES 1606 S BOWLING GREEN DR CHERRY HILL NJ 08003 JESSEA BOWE SOURCE NOW LLC 1764 W SAM HOUSTON PKWY N HOUSTON TX 77043

BID #23-09

NAME: TONER & INK PURCHASES FOR JEFFERSON COUNTY AWARD: AS PER HIGHLIGHTED ON TABULATION

CONTRACT PERIOD: DATE OF AWARD THROUGH APRIL 2, 2025 with optional two (2) year extension

Dear Bidders:

I am pleased to inform you that your Bid submitted for the solicitation referenced has been accepted based on full compliance with the specifications, terms and conditions included in the Bid.

The following documents are required before a Contract/Purchase Order is issued:

V W-9 Tax Form and Vendor Information Form (Attached)

If you have any questions regarding this notice of award please call the Jefferson County Purchasing Department.

Sincerely,

Mark Sachetti, Purchasing Director MS/am

C: Department, Auditor, Bid File, PC University, Ready Data, SOHO Imaging, Tree House, WB Mason

S:\SHARED\BIDS & QUOTES\A-Z Bids & Quotes\Toner and Ink Purchases for Jefferson County\Toner and Ink Purchases for Jefferson County B23-09\Award Letter B23-09 CVR Source Now.docx